

Public Transport Liaison Meetings

Terms of Reference

To facilitate the discussion of public transport issues relating to Bromley, involving Council Members, officers, and representatives from all sectors of the public transport industry, Transport for London and the Metropolitan Police.

To deal in the main with strategic matters and address detailed operational matters only when there are significant issues for discussion.

To advise the Policy Development and Scrutiny Committee and the Portfolio Holder for Environment & Leisure on public transport matters.

Operational Arrangements

Meetings will normally take place twice a year in spring and autumn.

Meetings will be held at the Civic Centre and will commence at 6.30pm. In view of the attendance of representatives of the various public transport organisations, meetings should normally be scheduled for completion in two hours.

Meetings will not be open to the public.

All Members of the Council will be entitled to attend meetings, but will be able to speak only at the invitation of the Chairman.

Members wishing a particular matter to be discussed should notify the officer responsible for drafting the Agenda at least one week before the despatch date.

Routine bus operational issues should initially be referred to officers for discussion at their regular meeting with bus operators, before being put forward for discussion at the Liaison meeting.

Staff of the Environment and Leisure Services Departments will service the Forum. Agendas will be put together in consultation with the Chairman of the Forum and despatched one week in advance. Minutes will consist of action notes only.

Attendance

Representatives of the following organisations will be invited to attend the meetings on a regular basis:

- TfL London Buses
- Local bus operators
- Southeastern Railway
- The GLA Member for Bexley and Bromley

Other bodies will be invited on an ad-hoc basis as the need arises.